

May 22, 2009

Attn:

Subject: New Mexico Highlands University (NMHU) Invitation for Bid (IFB) #867-Custodial Supplies-Amendment 01

Dear Sir or Madam:

Please incorporate the following into your proposal for the subject Request:

1.) Revision in **ARTICLE 5 – STATEMENT OF WORK:**

Add the following:

Only Items number 001, 002, 003, 004, 005, 006, and 007 from **Article 5 – Price Schedule** will be awarded in Price Agreement(s) for the period of July 1, 2009 to December 31, 2009. NMHU and the winning bidder(s) will have the option to renew these Price Agreement(s) for an additional six (6) months.

There are no changes to any of the remaining items of **Article 5 – Price Schedule**.

As a reminder, the IFB allows for modification to previously delivered bids. These modifications may be made via telefax or email as long as they are received before the bid opening of Friday, May 29, 2009 at 2 pm local time. Telefax number and email address for modification are listed below. List the following: "IFB #867".

There will be no extension to the bid due date.

Sincerely,

Michael Saavedra, Senior Buyer
New Mexico Highlands University
Purchasing Department
PO Box 9000
Las Vegas, New Mexico 87701
phone: 505-454-3053
fax: 505-454-3109
email: mjsaavedra@nmhu.edu