# Degree audit Transcript

You will click on student records, and then degree audit, and degree audit one more time.

Degree audit is a guide for students to monitor their academic progress to complete their degree. When you login, it will have your student information on the top: your student Name, ID, classification, advisor, overall GPA, the level, degree, major, concentration, and minor. It will give you the breakdown of your requirements by percentage as well as credit hours.

The catalog year is very important for degree audit because there are many changes to each catalog, so once you are admitted, that's your catalog year. The overall requirements are 120 credits to complete the degree. The degree audit page breaks it down and lets you know currently how many you have completed as well as how many are remaining.

Forty-five upper-division credits are required and it will tell you how many you currently have as well as how many are remaining. Once you have fulfilled all your requirements you will see a green check mark. In the final semester of your degree, you should fill out the application for degree in the registrar's office for a final degree check.

The completed items are broken down by the proficiency requirements. On the right hand side it will tell you what is fulfilled for those requirements. A CR means credit was given and you transferred that course from another institution. It will tell you the semester you took the course as well as the credit hours. As you scroll down it breaks it down by the core requirements. Anything left unchecked means that it still needs to be fulfilled. If you click on the title of the course it will show you if the class is being offered and what semester. As you scroll down it is going to break it down by the major requirements and it will tell you on the top 75 credits are required, you currently have 36, and you still need at least 33 more credits. The next area is a concentration block, and any elective credits will be shown here. The in-progress courses will show on the bottom.

If you wanted to change your major or thinking of changing your major you have the option of clicking on the what-if tab and this you would select your new major, your degree, say bachelor of science, you select your catalog year as well as whichever major you wanted to select. If there was a minor you wanted to add, you could add that there as well. Then click on button “process what-if”. So your proficiency requirements and the core requirements will remain the same, and then it will break it down by the new major requirements as well as the minor requirements. If you wanted to select that new major and minor, you would need to fill out the major/minor confirmation form and submit it to the registrar's office.

By clicking on the planner tab you'll be able to view future schedules planned by you and your advisor. If you click on load, anything that was found by your advisor will populate. By clicking on the GPA calculator, you will be able to achieve a desired GPA for graduation by term or for advice.