



BI Payroll Schedule 2023

#	Pay Period	Web Timesheets Due		Web Timesheet Approvals Due		Pay Date
		Web Timesheets Due		Approvals Due		
1	12/17/2022 - 12/30/2022	12/30/2022	5 PM	12/30/2022	5 PM	1/6/2023
2	12/31/2022 - 1/13/2023	1/13/2023	5 PM	1/13/2023	5 PM	1/20/2023
3	1/14/2023 - 1/27/2023	1/30/2023	10 AM	1/30/2023	6 PM	2/3/2023
4	1/28/2023 - 2/10/2023	2/13/2023	10 AM	2/13/2023	6 PM	2/17/2023
5	2/11/2023 - 2/24/2023	2/27/2023	10 AM	2/27/2023	6 PM	3/3/2023
6	2/25/2023 - 3/10/2023	3/13/2023	10 AM	3/13/2023	6 PM	3/17/2023
7	3/11/2023 - 3/24/2023	3/27/2023	10 AM	3/27/2023	6 PM	3/31/2023
8	3/25/2023 - 4/7/2023	4/10/2023	10 AM	4/10/2023	6 PM	4/14/2023
9	4/8/2023 - 4/21/2023	4/24/2023	10 AM	4/24/2023	6 PM	4/28/2023
10	4/22/2023 - 5/5/2023	5/8/2023	10 AM	5/8/2023	6 PM	5/12/2023
11	5/6/2023 - 5/19/2023	5/22/2023	10 AM	5/22/2023	6 PM	5/26/2023
12	5/20/2023 - 6/2/2023	6/5/2023	10 AM	6/5/2023	6 PM	6/9/2023
13	6/3/2023 - 6/16/2023	6/19/2023	10 AM	6/19/2023	6 PM	6/23/2023
14	6/17/2023 - 6/30/2023	7/3/2023	10 AM	7/3/2023	6 PM	7/7/2023
15	7/1/2023 - 7/14/2023	7/17/2023	10 AM	7/17/2023	6 PM	7/21/2023
16	7/15/2023 - 7/28/2023	7/31/2023	10 AM	7/31/2023	6 PM	8/4/2023
17	7/29/2023 - 8/11/2023	8/14/2023	10 AM	8/14/2023	6 PM	8/18/2023
18	8/12/2023 - 8/25/2023	8/28/2023	10 AM	8/28/2023	6 PM	9/1/2023
19	8/26/2023 - 9/8/2023	9/11/2023	10 AM	9/11/2023	6 PM	9/15/2023
20	9/9/2023 - 9/22/2023	9/25/2023	10 AM	9/25/2023	6 PM	9/29/2023
21	9/23/2023 - 10/6/2023	10/9/2023	10 AM	10/9/2023	6 PM	10/13/2023
22	10/7/2023 - 10/20/2023	10/23/2023	10 AM	10/23/2023	6 PM	10/27/2023
23	10/21/2023 - 11/3/2023	11/6/2023	10 AM	11/6/2023	6 PM	11/10/2023
24	11/4/2023 - 11/17/2023	11/20/2023	10 AM	11/20/2023	6 PM	11/24/2023
25	11/18/2023 - 12/1/2023	12/4/2023	10 AM	12/4/2023	6 PM	12/8/2023
26	12/2/2023 - 12/15/2023	12/18/2023	10 AM	12/18/2023	6 PM	12/22/2023

Holiday Schedule
Martin Luther King Holiday January 16
Spring Recess April 7
Memorial Day May 29
Independence Day July 4
Labor Day September 4
Thanksgiving Break November 23 - 24
Winter Break December 21 - January 1